

St. Joseph's Campus SNF Infectious Disease/Pandemic Emergency Plan

Preparedness Tasks for all Infectious Disease Events

<input type="checkbox"/> Education Process	Along with the pandemic Task Force, SNF leadership provides staff with education to include exposure risk, symptoms, prevention, infection control, correct use of personal protective equipment and surveillance on infectious diseases. This Facility will work with the county health departments and NYSDOH to utilize and distribute educational materials and opportunities for training on the pandemic event to clinicians and staff. Just in time training will involve all feasible methods available. The nature of the pandemic event will naturally dictate what training opportunities are available.
<input type="checkbox"/> Plan for policy review	This facility will continue to develop/review/revise and enforce existing infection prevention, control, and reporting policies. This facility will enforce existing infection prevention, control and reporting policy's by performing internal reviews of pandemic activity within the facility. These reviews will included overall level of activity, capacity to care for infected residents (staffing ability to keep residents isolated) evaluation of supplies and other needed resources.
<input type="checkbox"/> Surveillance and testing Process	This facility leadership team or designated staff will perform internal reviews of pandemic activity within the system. These reviews will include overall level of activity, capacity to care for a surge influx of infected residents (i.e., staffing, ability to keep patients isolated), evaluation of supplies and other needed resources. Facility staff are tested weekly for identification of disease. If outbreak occurs in facility (one new case of infectious disease) all residents and staff will be tested. When an employee tests positive they are quarantined for 14 days, and may not return until they test negative. Any resident that test positive will be placed on droplet percussions and sent to Arnot Ogden Medical Center. The infected resident's bed will be held, for their return when the test negative. This Facility has a contract with Quest and University of Rochester to perform testing.
<input type="checkbox"/> Access to reporting tools	Key nursing clinical leadership and Performance Improvement personnel have been identified and assigned HPN/HCS accounts. These individuals have been identified on 1st, 2nd, and 3rd shift, allowing for the ability to submit information (resources, staff availability, equipment needs and any other relevant data) to the HERDS and NORA database during a 24/7 week. The Members will regularly access the HPN/HCS for updated information and changes in guidance for emerging infectious diseases and pandemic illness. This information will then be distributed.
<input type="checkbox"/> Review of needed medications and supplies	This Facility will collaborate with the county health department, Southern Tier Mutual Aid Plan and NYSDOH to determine the type and quantity of vaccines, antibiotics, and any other medications anticipated to be needed in order to respond to a pandemic event. This facility will collaborate with the county health departments if additional medications, supplies, or equipment. The Chemung County OEM will organize security to help facilitate the transfer of material to the nursing home. This leadership team will continue to develop, review, and revise all internal policies and procedures regarding stock up on medications, environmental cleaning agents and personal protective equipment as necessary.
<input type="checkbox"/> Removal of	Infectious waste/linen is removed from resident rooms and placed in designated locations on each unit. EVS will disinfect the container and remove the trash or Bio Hazard for proper disposal. Staff are to gooseneck tie all bags. As part of the State Mass Fatality

Infectious waste process	Plan, the Chemung and Steuben County Offices of Emergency Management (OEM) have amassed a stockpile of human remains pouches and maintain a memorandum of understanding with a refrigerated truck vendor whenever a mass fatality or situation occurs. The Facility has limited mortuary capacity for deceased individuals. In the event of a surge capacity event, each facility's CEMP Mass Fatality Plan Annex will be implemented. The Chemung County OEM will be contacted (737-2096) for removal of the remains. The Steuben County OEM will be contacted (664-2910) for the removal of the remains. Refer to the Chemung and Steuben County Emergency Management Plans for additional resources.
<input type="checkbox"/> Consumable and durable resources Process	Arnot Health's Materials Management Department routinely monitors available supplies of consumable and durable resources in conjunction with the Central Stores (CS) Department via an established inventory management system. In the event of a rapid consumption of supplies and/or resources is detected by Materials Management staff, the process for ordering additional stock is coordinated through communication with the Purchasing Department. The 'trigger point' for ordering is dependent on the evaluation of current supply and demand by both the CS and Materials Management departments. Arnot Health is a member of the Rochester Regional Mutual Aid Plan and the Southern Tier Mutual Aid Plan for Long Term Care for the provision of additional resources in the event an additional stockpile of essential supply is necessary for a longer duration of time.
<input type="checkbox"/> Isolation Plan	All residents are screened daily for signs or symptoms of a communicable disease. If resident is suspected they will be placed on appropriate isolation precautions. Once resident is diagnosed with communicable disease, facility will send to acute care hospital for isolation and care until resident test negative for disease. Upon testing negative resident will be able to return to facility.
<input type="checkbox"/> Communication of PEP plan	The facility will communicate all areas that are indicated in this pandemic plan to all employees and the community, by placing plan on website. The facility leadership team is included in the planning.
Additional Preparedness Planning Tasks for <u>Pandemic Events</u>	
<input type="checkbox"/> Process of protection of staff and residents against infection	This Facility is prepared to: Protect workers and residents from exposures in the healthcare setting through the use of recommended infection control measures and provision of personal protective equipment (PPE). Evaluate and manage symptomatic and ill healthcare personnel and residents. Distribute and administer antiviral drugs and/or vaccines to healthcare personnel and residents, as recommended by HHS and state health departments. Provide psychosocial services to health care workers and their families to help sustain the workforce. Implement Mutual Aid agreements as necessary. All health care leaders are involved in the planning for this requirement.
<input type="checkbox"/> Guidance communication	The facility will obtain, maintain, enact current guidance by implementing , signage, posting and education of advisories from the NYSDOH and the U.S. Centers for Disease Control and Prevention (CDC) on disease-specific response actions, e.g., including management of residents and staff suspected or confirmed to have disease
<input type="checkbox"/> Reporting	The Infection Preventionist or designee is responsible for the reporting of communicable diseases to the NYSDOH (518) 473-4439 and/or local County Health Departments

requirements	(CCHD) at (607) 737-2028 and (SCHD) at (607) 664-2438. (Refer to Policy IC.210 Reportable Disease Reporting.) If county health departments cannot be contacted, the Regional Epidemiologist at the NYSDOH will be contacted directly. The NYSDOH Western Regional Office can be contacted at (716) 847-4357. If unavailable, the Bureau of Communicable Disease Control will be contacted at (518) 473-4439. Outside of business hours, the NYSDOH After-Hours Duty Officer can be contacted at 1-866-8812809.
<input type="checkbox"/> HERDS reporting	The facility will assure it meets all reporting requirements of the Health Commerce System by required time frame by administrator designee
Response Tasks for <u>all Infectious Disease Events</u>:	
<input type="checkbox"/> Cleaning Decontamination	The facility will conduct cleaning/decontamination in response to the infectious disease in accordance with any applicable NYSDOH, EPA and CDC guidance, as well as with facility policy for cleaning and disinfecting of isolation rooms.
<input type="checkbox"/> Education and Training	This facility will work with the county health departments and the NYSDOH Western Regional Office to utilize and distribute educational materials and opportunities for training on the pandemic event to clinicians and staff. Just-in-time training will involve all feasible methods including teleconferences, web-based training, Arnot Health's intranet and live presentations. The nature of the pandemic event will naturally dictate what training opportunities are available (i.e., a ban on gathering in public places). The PTF will coordinate the provision of information on pandemic preparedness to all Arnot Health employees. 'Just-in-time' training relevant to various levels and types of facility nursing, medical and ancillary departments (for triage, identification of illness, cross training in other departments, or other needed functions) will be initiated once HICS has been established. County wide public education and information will be managed through direction and access of the Chemung and/or Steuben County Emergency Preparedness plan(s).
<input type="checkbox"/> PEP posting to facility website	The facility will follow the following procedures to post a copy of the facility's PEP, on the facility's public website, and make available immediately upon request: The facility will have posted September 15, 2020
<input type="checkbox"/> Family communication	The facility will utilize the following methods to update authorized family members and guardians of infected residents (i.e., those infected with a pandemic-related infection) at least once per day and upon a change in a resident's condition: The authorized family member will be contacted by nursing staff in a manner that is acceptable by the family daily. The Facility has a "hotline" number that is available for the public to call to be updated weekly on the status of pandemic infections and residents who pass away due to a pandemic infection. The facility will implement the following mechanisms to provide all residents with no cost daily access to remote videoconference or equivalent communication methods with family members and guardians. The facility provides face time visits through facility owned iPad. Staff will assist with phone calls as needed, window visits are honored by request.
Additional Response Tasks for <u>Pandemic Events</u>:	

<input type="checkbox"/> Holding bed for hospitalized resident	<p><i>In accordance with PEP requirements</i>, the facility will implement the following process to preserve a resident's place in a residential health care facility if such resident is hospitalized, in accordance with all applicable laws and regulations by the facility will hold residents bed, or offer next available bed for any resident that was admitted to the hospital with an infectious disease. The facility will communicate this process to resident and family.</p>
<input type="checkbox"/> Resource supply management	<p>In the event of a pandemic disease outbreak where an over utilization of resources would likely occur, enhanced communication between the Purchasing staff and facility Incident Command system would be initiated. When HICS is initiated, all outlying off campus businesses will inventory their available consumable and durable supplies on an Equipment/Supply Emergency Inventory List and submit the completed form to the Director of Purchasing. The Equipment/Supply Emergency Inventory List will be used as a tracking mechanism to detect where existing medical supplies and resources can be obtained. Facility Engineering vehicles will be made available for transport of emergency supplies from off campus medical office locations as needed. The utilization of "stockpiled" Health Resources and Services Administration (HRSA) grant funded supplies will be considered and accessed as coordinated through the Incident Commander and or designee in an effort to supplement the increased loss of critical supplies. Chemung and Steuben County Emergency Preparedness committees have stockpiled additional supplies that are stored for consumption and use within Chemung and Steuben Counties. Communication with Local, State and Federal authorities to access additional supplies will be coordinated through the Incident Command. Access and compliance with reporting Arnot Health's resource needs on a real-time basis through the HERDS surveys process (Critical assets and AIIR surveys) will be coordinated through the Public Safety department or designee. As a minimum, all types of PPE found to be necessary in the COVID pandemic should be included in the 60-day stockpile. This includes, but is not limited to:</p> <ul style="list-style-type: none"> - N95 respirators - Face shield - Eye protection - Gowns/isolation gowns - Gloves - Masks - Sanitizer and disinfectants (meeting EPA Guidance current at the time of the pandemic)
<input type="checkbox"/>	<p>The facility will maintain review of, and implement procedures provided in NYSDOH and CDC recovery guidance that is issued at the time of each specific infectious disease or pandemic event, regarding how, when, which activities/procedures/restrictions may be eliminated, restored and the timing of when those changes may be executed.</p>
<input type="checkbox"/>	<p>The facility will communicate any relevant activities regarding recovery/return to normal operations, with staff, families/guardians and other relevant stakeholders</p>
<p>Recovery for <u>all Infectious Disease Events</u></p>	
<input type="checkbox"/>	
